

**CHESHIRE PUBLIC SCHOOLS**  
**REQUEST FOR QUALIFICATIONS FOR COMMISSIONING AGENT**  
**FOR THE NEW NORTON ELEMENTARY SCHOOL CONSTRUCTION**  
**PROJECT**  
**RFQ# 2223-37**

Addendum 1 - Responses to Questions Received

1. Are there any schematic design drawings or a schematic design narrative from the MEP Engineer that we could review?
  - a. Schematic drawings have not yet been developed. The Educational Specifications for Norton are available at  
<https://drive.google.com/drive/folders/1golz88Elrg1czdUaqnB9HOPgNYtMiW5K>
2. RFQ states that our company should be certified through CCP (Building Commissioning Association), ASHRAE CPMP/BCxP, or ACG. We are certified building commissioning professionals through the Association of Energy Engineers (CBCP). Please confirm that this Cx certification is acceptable.
  - a. The Association of Energy Engineers is acceptable for submission. All credentials will be reviewed as part of the RFQ/RFP evaluation process
3. Could you provide the total square footage of the completed school?
  - a. 96,058 Gross Sq. Ft.
4. Will our attendance at NGSBC meetings be in person or virtual?
  - a. Attendance for select meetings will be generally in person
5. To clarify, you are asking the CxA to hire and subcontract with the Testing, Adjusting and Balancing Company. Is that Correct?
  - a. Yes
6. Scope of Services Section I, E (page 8) states “The CxA shall conduct post-occupancy reviews and meetings with the owner at the following intervals: 2 weeks, three (3) months, and 10 months as well as at startup of the cooling and heating season.” Scope of Services Section XIII, B (page 12) states “The CxA shall perform a site visit at the 10-month interval of the project warranty to investigate any post-occupancy issues, determine if systems are performing properly, and identify issues requiring correction.” Per the Connecticut High Performance Building Standards only one post occupancy review is required. Please confirm the number of post occupancy reviews desired.
  - a. Scope of Services Section I, E (page 8) applies

7. Scope of Services Section VIII, A (page 11) states “CxA will hire and subcontract with the Testing, Adjusting and Balancing Company to perform all TAB requirements in coordination with Construction Manager and HVAC contractor.” As this project is in schematic design phase, obtaining a quote from a TAB subcontractor would not be feasible at this time. Is it acceptable to obtain an allowance value for these services then a final price once the design has been sufficiently developed?
  - a. Yes
  
8. Is there any level of design documentation available for review that may include a schematic narrative, DD progress drawings, etc.?
  - a. Schematic drawings have not yet been developed. The Educational Specifications for Norton are available at <https://drive.google.com/drive/folders/1golz88Elrg1czdUaqnB9HOPgNYtMiW5K>
  
9. What is the planned budget value of the project?
  - a. \$76,656,240
  
10. What renewable energy systems will be included in the project?
  - a. This project must meet the Connecticut High Performance Building Standards. There has been \$1,000,000 added to the project for energy efficiency beyond that standard.
  
11. Do the proposals have to be submitted in person, or mailing is acceptable?
  - a. As long as they arrive by the deadline there is no preference
  
12. One pdf is required, how to submit the pdf?
  - a. Generally on a flash/thumb drive